

JOB POSTING

ROSS COUNTY COMMUNITY ACTION

Emergency Men's Shelter Part Time Attendant

\$12.00 per hour

Job duties include but are not limited to: conducting nightly sign-in of men, maintaining client information for men staying at the facility, all ages 18 and over. Oversee the preparation of evening meal and breakfast. Ensure compliance is met and shelter rules and regulations are followed.

Maintain clean facility and document all donations and/or volunteer time given at the shelter. Maintain a list of items needed for Shelter, must have excellent interpersonal skills and be willing to work with diverse cultures and persons of various socio-economic backgrounds. Must be willing to obtain CPR certification, Crisis Intervention training, and Benefit Bank training.

Part Time Shelter Attendant will start at \$12 per hour, 2 days a week, and will be paid biweekly.

High School Diploma/ GED; Insurable under Agency Auto Insurance Policy; Dependable; 18 years of age or older; Must be able to pass Background Checks and Drug Screens.

Apply on indeed.com or drop off resume to

Ross County Community Action

Attn: Human Resources

250 N. Woodbridge Avenue

Chillicothe, OH 45601

EEO Employer

Job Type: Part-time

Salary: \$12.00 /hour

Ongoing Application Collections

EEO Employer